

CASUAL OPPORTUNITY

DALLA LANA SCHOOL OF PUBLIC HEALTH, UNIVERSITY OF TORONTO

Date of Posting: March 11, 2025

Hours of Work: Part-time

Hourly Rate: 50 CAD per hour for a maximum of 25 hours

Length of Contract: 4 weeks

Closing Date: April 8, 2025

SUMMARY OF DUTIES

The Dalla Lana School of Public Health (DLSPH) is seeking to contract up to ten PhD graduate students to review and score the 2025 Ontario Health System Quality and Innovation Awards nominations that will be submitted by individuals and organizations throughout the province of Ontario.

The contract will include the review and scoring of approximately 250 submissions for 25 hours of work per volunteer. An honorarium of \$1,250 will be available to volunteers on completion of the assigned reviews. The review process will commence mid-May 2025. Scores will need to be entered online by mid-June 2025.

Duties include, but are not limited to:

- Orientation to the scoring criteria for each of the nine nomination categories will be provided virtually. Attendance is mandatory.
- Each volunteer will be assigned to a specific nomination category.
- Templates for determining final scores will be provided.
- When responding to this posting, please specify the categories you would prefer to review and score:
 - [*The Nomination Categories and Criteria are included in this Guidelines document.*](#)

Summary Description of Responsibilities:

- Maintain confidentiality of nomination submissions and scores.
- Follow scoring instructions to ensure a fair and equitable process.

QUALIFICATIONS

- PhD level student with experience in health services research
- Demonstrated experience with qualitative and quantitative data collection and analysis
- Excellent organizational skills

SUBMISSION OF APPLICATION

Please submit your letter of interest and curriculum vitae by email to: dd.macleod@utoronto.ca as soon as possible. Successful applicants will be contacted by email by April 16, 2025.