

PhD Orientation 2024

Graduate Department of Public Health Sciences

Registration and Enrolment





Land Acknowledgement

We wish to acknowledge this land on which the University of Toronto operates. For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and most recently, the Mississaugas of the Credit River. Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to work on this land together.



Overview

Obtain your <u>TCard</u>; Activate your <u>UTORid</u> Create your <u>UTmail+</u> account; Login to <u>ACORN</u>

Registration

- * Recommended fee payment deadline for international students (re: UHIP): Friday, August 23, 2024
- * Registration deadline is Friday, September 13, 2024, after which a late registration fee will apply
- ❖ (Flex time students and those who have not processed a Tuition Fee Deferral) Payment of remaining Fall fees to prevent service charges: Friday, September 30, 2024 - service charges on balance of Fall session fees will begin accruing on October 15th

Enrolment

- ❖ Course enrolment opens for PHS courses: Wednesday, August 7, 2024
- ❖ Course enrolment deadline for Fall courses: Wednesday, September 18, 2024
- ❖ Fall courses begin: Monday, September 9, 2024
- Funding and Funding Opportunities





Information for Incoming Students

http://www.dlsph.utoronto.ca/students/current-students/information-for-incoming-students/







Getting Started: TCard, UTORid, UTmail+

- Your TCard serves as your student photo ID and library card
- For complete information and instructions, visit: http://tcard.utoronto.ca/
- Confirm what documentation you need (to verify your status in Canada) using the **Documentation Tool**;
- Submit (upload) appropriate photo and documentation material online, and wait for approval;
- Using the Secret Activation Key provided in the approval email, activate your UTORid and create your UTmail+ account;
- ❖ Drop by the TCard Office to pick-up your TCard you will need to bring the <u>original</u> documentation with you.





ACORN/ROSI

- **❖ROSI** = Repository of Student Information
 - stores your personal and academic information
- **ACORN** = Accessible Campus Online Resource Network
 - student web-based interface to your personal and academic information
- Logon to ACORN http://www.acorn.utoronto.ca/
 - you will need your JOINid/UTORid and password
 - spend some time familiarizing yourself with ACORN



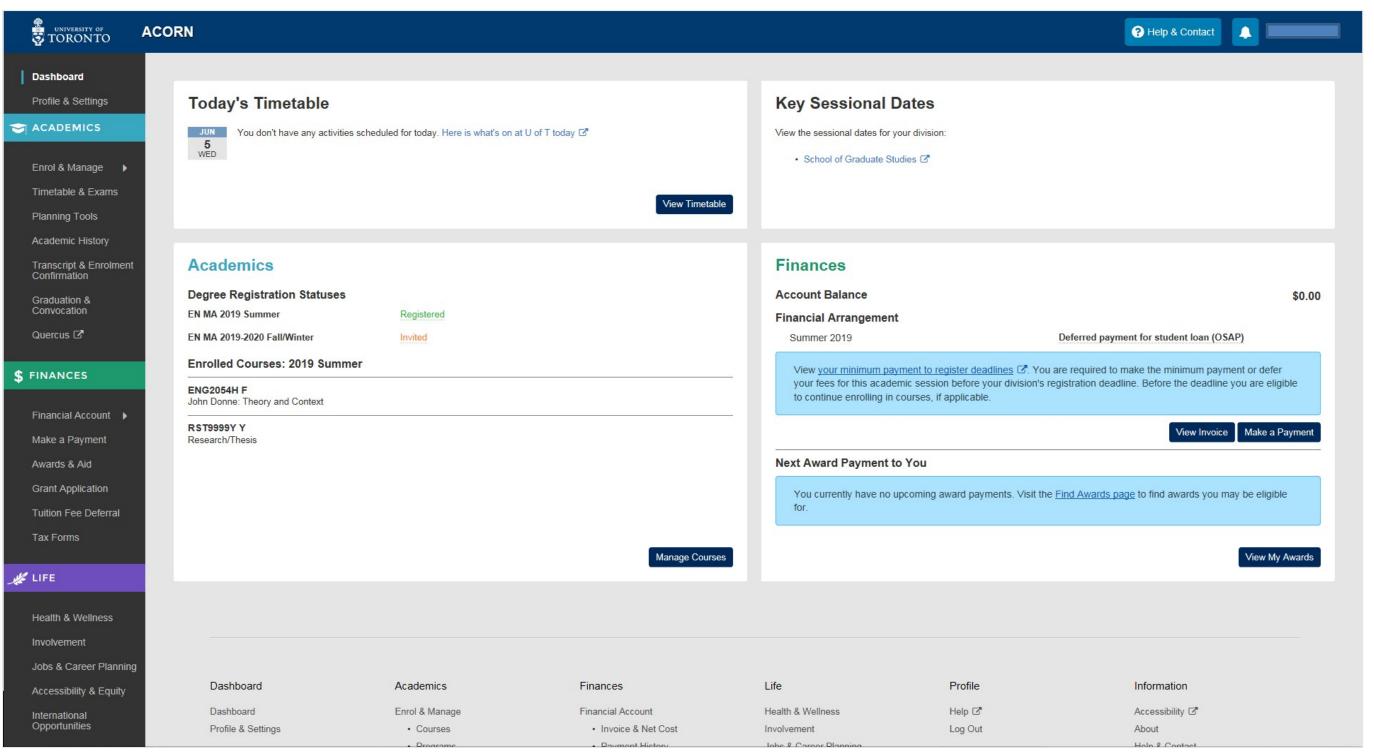


ACORN

- ❖ View/update mailing address, telephone number and email address
- View financial account information and print invoices
- Process Tuition Fee Deferral (Register without Payment)
- Enter bank information for direct deposit of award funds and refunds
- Add/Drop courses and view status of courses
- View academic history
- Order transcripts
- ❖ Print "Education Credit" tax forms (T2202A)
- ❖ And more...











Registration

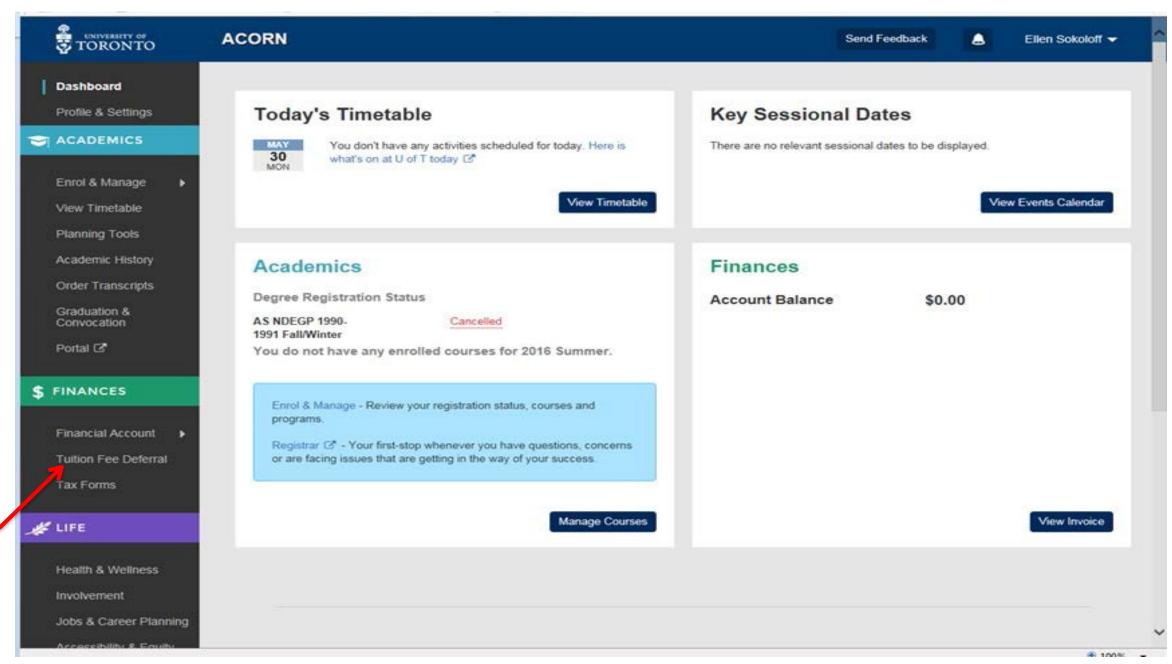
- Fees are assessed and billed to student accounts in mid-July.
 - Logon to ACORN to review and print your invoice 'Financial Account'
- PhD students included in the Funding Policy should defer their fees in ACORN. This will allow you to become Registered without making a fee payment.
- ❖ Your fees are due when billed. The deferral allows you to become registered and delays service charges to the end of the Winter term.
 - Fee payments should be made at your financial institution
 - Option to pay via ACORN using your credit card (service charges apply)
 - It is the student's responsibility to ensure all fees (tuition, incidentals, other charges) are paid before the end of the Winter session April 30, after which service charges begin to accrue starting May 15th

https://studentaccount.utoronto.ca/





Tuition Fee Deferral







Course Enrolment

- ❖ Determine your program requirements
 - Program-specific courses information on website regarding <u>program requirements</u>
 - talk to your Division Head/Program Director/Supervisor
- * Review Timetable posted on the website: http://www.dlsph.utoronto.ca/page/timetables
- Logon to ACORN to add your courses
 - PHS course enrolments (courses offered by GDPHS) made in ACORN are processed as Approved, while non-PHS courses are given Requested status and must be approved by the Graduate Office. Graduate Office staff receive notifications and are regularly approving course enrolment requests throughout the enrolment period (Aug 7-Sept 18) so there is no need for students to contact the Graduate Office to follow-up on course enrolments with Requested status. Please be patient.
 - If you use the *Enrolment Cart* to select your courses, BE SURE to click on ENROL to request your courses when enrolment opens on August 7th.
- ❖ To enrol in non-PHS courses
 - Try to request the course in ACORN
 - If you receive an error message, contact host department for instructions/permission; complete and submit Add/Drop form
- ❖ Your courses will appear in Quercus (UofT Learning Management Engine) the day after *Approved* status is obtained.





Log into Quercus

https://q.utoronto.ca

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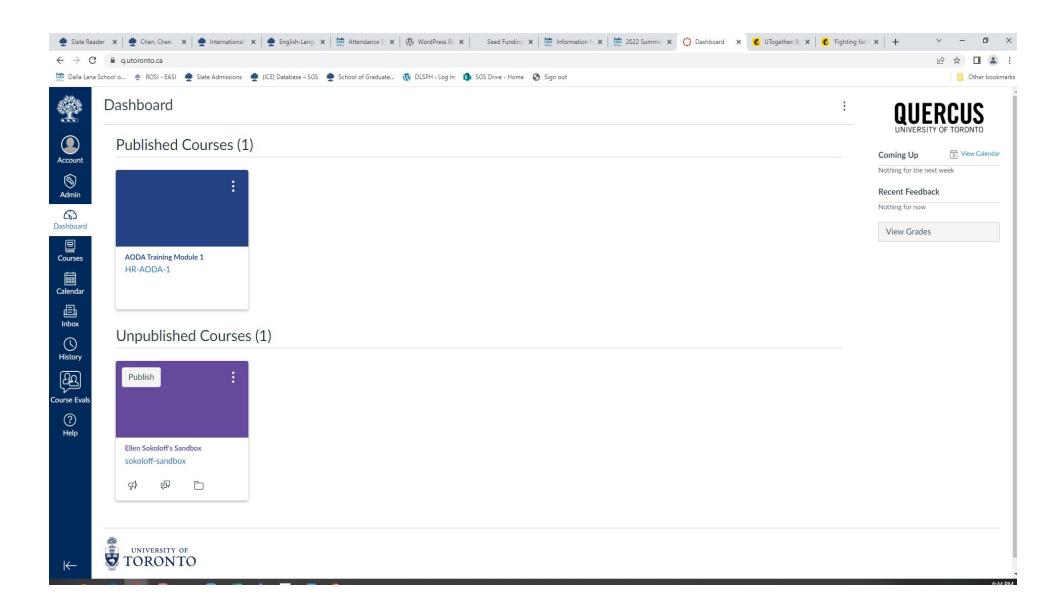
weblogin idpz **Protect Your Account UTORid / JOINid** Steps you can take to protect your account: Login Problems Forgotten Password Before you begin, make sure this page (URL) starts Password https://idpz.utorauth.utoronto.ca/.... How to Log Out When using a public computer, close all windows and exit Finding Help log in 👄 the browser. Keep your password a secret at all times Tip: U of T will never ask for your password or other personal information by e-mail. Warning: Your password may not be sync'd. Visit our verify password page. Alert: Completely exit your web browser when you are finished.

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Quercus Dashboard







Funding

- Funding Package
 - 2024-25 minimum funding threshold is equal to tuition + \$18,500 (+ UHIP for international students).
 The amount will be finalized once tuition fees are released.
 - 2023-24 minimum funding threshold was \$26,713.96 (tuition fees of \$8,213.96).
- Funding Policy for PhD Students in the Graduate Department of Public Health Sciences
- Funded cohort: Full-time PhD students in years 1-4; 5th year available to eligible students
- Compiled from a variety of sources including:
 - External competitive awards and/or UofT or PHS competitive awards
 - Research or training stipends from supervisors/committee members
 - Income from research and teaching assistantships
- ❖ Students who obtain less than the minimum funding threshold receive top-up from U of T Fellowship
- Depending on the funding source(s) and amounts, funds are paid directly to students, or are directed to their Student Account to cover tuition and incidental fees.
- Details will be available on the <u>Award Payment Schedule</u>





Funding Opportunities: Major External Awards

Award	Announcement	Normal Deadline	
	Date	Date	
Federal Tri-Council Awards (CIHR/NSERC/SSHRC) Doctoral and Vanier CGS	Early September	September/October	
Trudeau Foundation Doctoral Scholarships	September	Fall Term	
Ontario Women's Health Scholar's Award	October	November/early December	
Ontario Graduate Scholarship (OGS)	October	Winter Term	

List of common awards, dates and deadlines can be found on the Student Awards and Funding Opportunities page:

http://www.dlsph.utoronto.ca/students/current-students/student-awards-funding-opportunities/





Funding Opportunities

- ❖ Award announcements are communicated to students via email (listserv) and the DLSPH website
- ❖ Review announcements CAREFULLY for:
 - eligibility criteria
 - application materials, deadlines and submission instructions
- PHS Student Awards & Funding Opportunities:
 - http://www.dlsph.utoronto.ca/page/student-award-and-funding-opportunities
- SGS Scholarships & Awards:
 - http://www.sgs.utoronto.ca/currentstudents/Pages/Scholarships-and-Awards.aspx
 (External, Government-funded, International Students, Travel & Conference)
- Research Assistantships:
 - http://www.dlsph.utoronto.ca/faculty/professional-opportunities/
- Teaching Assistantships:
 - http://www.dlsph.utoronto.ca/students/current-students/ta-opportunities/





Public Health Student Association (PHSA)

- The representative body of the students registered in the Graduate Department of Public Health Sciences at the University of Toronto: http://www.dlsph.utoronto.ca/students/current-students/phsa/
- Watch for PHSA orientation events in September and throughout the year.





Resources

- Visit/review the UofT and SGS information available online:
 - https://www.utoronto.ca/utogether
 - https://www.sgs.utoronto.ca/

International Students

- https://internationalexperience.utoronto.ca/
- https://internationalexperience.utoronto.ca/international-student-services/immigration/





Information for Students with Accessibility Needs

- University of Toronto Accessibility Services
 Assists in navigating disability-related barriers to academic success
- Moving Forward Summer Transition Program a series of events for new, incoming students starting in July
- Students seeking academic accommodations to be put in place for the start of the Fall 2024 term must submit a complete Student Intake Package which includes the <u>Student Intake</u> <u>Form</u> and <u>supporting disability documentation</u> before 5 p.m. on **Friday, July 12, 2024**.





Contact Us

Graduate Affairs Office

Position	Name	Email
Graduate Coordinator	Olli Saarela	olli.saarela@utoronto.ca
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Graduate Assistant	Connie Nanfara	grad.dlsph@utoronto.ca

Program Support

Program	Name	Email
Biostatistics	Ryan Rosner	biostat.dlsph@utoronto.ca
Epidemiology	Matilda Kong	epi.dlsph@utoronto.ca
Occupational & Environmental Health	Agatha Blancas	oeh.dlsph@utoronto.ca
Social & Behavioural Health Sciences	Marija Vasilevska	sbhs.dlsph@utoronto.ca





Emailing the Graduate Office

All correspondence should come from your *university-issued email address* (your.name@mail.utoronto.ca)

Policy of Official Correspondence with Students

In order for the Graduate Office staff to assist you in an efficient and timely manner, please include the following information in all email correspondence:

- Full name
- Student number
- Degree program and Field of study (ex. PhD Epidemiology)
- Nature of your inquiry





Dalla Lana School of Public Health

Questions

